

THE VILLAGE OF
FRANKLIN PARK

9500 Belmont Avenue · Franklin Park, Illinois 60131 (847) 671-8245, FAX # (847) 671-8790

APPLICATION / POLICY FOR OUTDOOR EATING CAFÉ
PERMIT
ON PRIVATE PROPERTY
Ordinance # 0708VC12

Date Filed: _____ Permit # _____

(Please Type or Print)

Name: _____

Business Name: _____

Health License Number: _____

Business Address: _____

Phone: _____ Fax : _____

Location Requested: _____

Number of Tables: _____ Dates: _____ to _____

Liquor Approval Requested: Yes _____ No _____

Liquor License Number (if applicable): _____

PLEASE INDICATE BELOW PROCEDURE TO BE USED FOR CLEANING:

I, the undersigned do hereby state that I have read, understand, and agree to conform to all rules and regulations set forth by the Village of Franklin Park for an Outdoor Eating Café Temporary Use Permit.

Signature of Business Owner Date

Approved _____ Denied _____ Zoning Administrators signature _____ Date _____

Director of Inspectional Services signature _____ Date _____

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Restrictions/Additional Requirements:

1. No alcoholic liquor may be sold, given, delivered or consumed in the outdoor café area without a supplemental liquor license having been first issued by the Local Liquor Commissioner.
2. All alcoholic liquor must be consumed on the premises of the licensed food service establishment or outdoor cafe.
3. Outdoor cafés shall be maintained in a clean and sanitary condition. All outdoor cafes shall be cleaned at the end of each business day and all food, garbage and waste shall be removed and placed in approved waste receptacles. The sidewalk or ground area of the outdoor café area shall be washed or swept daily to remove any food or drink residue.
4. No outdoor café permit shall be issued without a certificate of zoning compliance.
5. No food may be stored, cooked or otherwise prepared in the area of outdoor café.
6. All outdoor café areas shall be accessible to persons with disabilities and the Permittee shall, at all times, comply with all applicable federal and state laws and Village ordinances.
7. All outdoor furnishings, materials and equipment shall be constructed of durable, smooth and easily cleanable materials and shall be kept in sound condition and good repair.
8. All outdoor furnishings shall be designed to withstand a wind pressure of not less than thirty (30) pounds per square foot.
9. The outdoor café shall be equipped with no less than one (1) trash receptacle located in the outdoor eating area. The trash receptacle shall be constructed of a sturdy and impervious material and equipped with a tight fitting cover.

FOR OFFICE USE ONLY

Method of Cleaning _____

Layout of Area _____ (if required)

Liquor Comm. Approval (date) _____

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In order for a request for an outdoor eating café permit to be considered for approval, each year the applicant must submit to the Department of Inspectional Services:

1. A completed Temporary Use Permit/Outdoor Eating Café Application. Café permits will be issued for operation between May 1 and November 1.
2. A diagram of the proposed layout of the café, including sizes of fixtures and their location, and a plat of survey indicated the location of the proposed or existing dining area on the property. **(A new layout is to be submitted for approval should it change in any way from the layout originally approved by the Village).**
3. A \$25 application fee and \$100 annual permit fee are required.
4. A formal letter requesting permission and including information such as dates and location.

OTHER REQUIREMENTS:

- Permission for the sale of alcoholic beverages must be secured from the Liquor Commission prior to issuance of an Outdoor Eating Café Permit if the business intends to sell alcoholic beverages;
- Persons issued a permit for an outdoor eating café shall maintain the area in a clean and safe condition. The permit holder shall clean said area at the end of each business day, so as not to have any food or drink leftovers remaining.
- Periodic inspections and response to complaint will be conducted by the Department of Inspectional Services.
- By signing this Application/Policy the applicant acknowledges that any violation of this Policy will result in the following:

Sanctions for Violations. Outdoor Café permits may be suspended, revoked and/or fines imposed if the Permittee is found liable for violating the provisions of this Chapter or any other provisions of the Village Code related to the maintenance or conduct of the Outdoor Café provided, however, no such permit may be suspended or revoked or a fine imposed without the Permittee having been given a hearing pursuant to the provisions of the Village of Franklin Park Administration Adjudication Ordinance.