



CATEGORIES OF PUBLIC RECORDS

Community Development

- Zoning Relief Applications
- Occupancy Review
- Zoning Verification
- Zoning Designation
- Zoning Code Review & Enforcement
- Sign Code Review & Enforcement
- Building Permits, Plans and Specifications Review
- Maps, Flood & Zoning
- Staff Engineering
- Staff Architectural Review
- Tax Incentives
- TIF Districts
- Business Attraction & Retention Planning
- Planning
- National Flood Insurance Program Information

Village Clerk's Office

- Financial Statements
- Contracts, Agreements, and Leases
- Intergovernmental Agreements
- Ordinances
- Resolutions
- Proclamations
- Village Board Meeting Agenda and Minutes
- Commission Agendas and Minutes
- Press Releases
- Legal Notices
- Village-issued Brochures and Flyers

Village Mayor's Office

- Village Newsletter
- Village Calendar
- Board and Commission Appointments
- Liquor Licenses
- Brick Program
- Veterans Memorial

Administrative Department

- Audits
- Vehicle Stickers
- Water Billing
- Cash Receipts and Disbursements
- Animal Licensing Receipts and Disbursements
- Liens
- Invoices
- Bookkeeping
- Copies of Purchase Orders
- Copies of corresponding checks that paid the purchase orders
- Budget
- Business Licenses
- Vehicle Stickers
- Contracts, Agreements, and Leases

Fire Department

- Ambulance Reports
- Fire inspection Reports
- Fire Reports
- Hazardous Materials Records (Incident Reports)
- Underground Storage Tank Records
- Fire Code Violations
- Emergency Responses

Police Department

- Crime Reported
- Licenses
- Persons Arrested
- Services Rendered
- Traffic Accident Reports
- Police Reports
- Civil Defense
- Police and 911 Files on CD

Public Works Department

- Vehicle Maintenance Records
- Vehicle Specifications
- Contracts, Leases and Agreements
- Construction Improvement Projects
- Reports, Studies, and Surveys
- Water Quality Reports

Health and Human Resources Department

- Public Health Information Notices
- Public Health and Nuisance Reports
- Radon & Landscape
- Waste Survey
- Complaint Reports
- Senior Grass Cutting Program
- Senior Snow Removal Program
- Number of Employees in each Department
- West Nile Virus Information

Inspectional Services

- Building Permits
- Electrical Permits
- Food Inspection Reports and Violations
- Food Establishment Records
- Sign Permits
- Occupancy Certificates
- Plats of Surveys
- Presale Violations
- Number of Permits Issued in a Year
- Inspection Reports
- Violation Reports
- Swimming Pool Permits
- 50/50 Sidewalk Information
- Deed Information – Exempt
- Deed Amendment Information
- Rental Inspections (Home and Apartment)
- Municipal Building Information
- Heating Complaint Information
- Stop Work Orders
- Incident Reports
- Zoning Violations
- Elevator Permits/Inspections
- Contractor Requirements/Information
- Multi Dwelling Registration Information/Inspection Reports
- Parcel Information
- Occupancy Packets