

# THE VILLAGE OF FRANKLIN PARK

9500 Belmont Avenue · Franklin Park, Illinois 60131 (847) 671-8245, FAX # (847) 671-8790 – [inspections@vofp.com](mailto:inspections@vofp.com)

## SIGN PERMIT APPLICATION

DATE: \_\_\_\_\_ Plat of Survey required (two copies)  YES PERMIT NUMBER: 18SP- \_\_\_\_\_

Check Box:  Illuminated Sign  Non Illuminated Sign

Check Box:  Sign New  Sign Repair  Sign Temporary  Awning or Marquee

Business Name: \_\_\_\_\_

Business Address \_\_\_\_\_

Owner of Sign \_\_\_\_\_ Phone #: \_\_\_\_\_

Contractor \_\_\_\_\_

Contractor Address \_\_\_\_\_

City & State \_\_\_\_\_ Phone # \_\_\_\_\_

Manufacturer of Sign \_\_\_\_\_

Sign Cost (\$): \_\_\_\_\_

### NEW SIGN

Size of Sign (sq.ft) \_\_\_\_\_

Wording & Size of Letters (drawing attached)

Height of Sign including Mast \_\_\_\_\_

Sign Material \_\_\_\_\_

Wall Sign \_\_\_\_\_

Ground Sign \_\_\_\_\_

Marquee Sign \_\_\_\_\_

Awning \_\_\_\_\_

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

APPLICANT SIGNATURE

### TEMPORARY SIGN

Type \_\_\_\_\_

Size \_\_\_\_\_

Location \_\_\_\_\_

Owner of Sign \_\_\_\_\_

Contractor \_\_\_\_\_

Address \_\_\_\_\_

City & State \_\_\_\_\_

### ELECTRIC for SIGN

**A separate Electrical Permit is required for any electrical work performed.**

Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### \* FOR OFFICE USE ONLY \*

DATE & TIME CALLED/PICKUP:

ZONING APPROVAL & COMMENTS



Electrical Fee: \_\_\_\_\_

Sign Fee: \_\_\_\_\_

Total Fees: \_\_\_\_\_

\_\_\_\_\_  
INITIALS – BUILDING DIRECTOR