



**VACANT BUILDING REGISTRATION**

(Please Print or Type all Information)

This form cannot be accepted until all of the required information is provided, the requisite fee is submitted, and it is signed at the bottom of page two by the property owner or his/her agent. Please return this form and the appropriate registration fee as listed on page two to the:

**BUILDING DEPARTMENT**  
**Village of Franklin Park - Second Floor**  
**9500 Belmont Ave.**  
**Franklin Park, IL 60131**

**Address of Building:**

Number and Street: \_\_\_\_\_

Date became Vacant: \_\_\_\_\_

Permanent Index Number (PIN): \_\_\_\_\_

Legal Description: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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**Owner:**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell Phone#: \_\_\_\_\_

**Owners Agent or Representative (if any):**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell Phone#: \_\_\_\_\_

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**Any Other Persons with an interest in the property (if any):**

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell Phone#: \_\_\_\_\_

\_\_\_\_\_

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone #: \_\_\_\_\_ Cell Phone#: \_\_\_\_\_

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**Fee: \$150 Residential property;    \$250 Commercial Property;    \$350 Industrial Property;**

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**Acceptance of Notice:** I hereby acknowledge that the information submitted above is, to the best of my ability, true and correct and that I assume full responsibility for the maintenance and upkeep of the property named hereon and the full implementation of the attached Vacant Building Plan. I understand that this registration and attached vacant building plan is valid for one year from the date of acceptance and that if the building remains vacant after the year has elapsed I will be required to submit a new registration, vacant building plan and fee at that time.

Signature: \_\_\_\_\_