

## **MINUTES OF PROCEEDINGS**

### **THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF FRANKLIN PARK HELD IN THE POLICE STATION COMMUNITY ROOM AT 9451 BELMONT AVENUE MAY 21, 2018**

- I. PLEDGE OF ALLEGIANCE**
- II. CALL TO ORDER:** Trustee Johnson called to order the Board of Trustees of the Village of Franklin Park in regular session at 7:02 p.m.
- III. ROLL CALL; ESTABLISHMENT OF QUORUM**

Village Clerk Irene Avitia called the roll:  
Present: Trustees Mr. Caporusso, Mr. Johnson, Ms. McLean, Mr. Ruhl, and Mr. Ybarra. Absent: Ms. Special. The Village Clerk declared a quorum was present.  
Legal Representation Present: Joe Montana, Village Attorney)  
Staff Members Present: Lisa Anthony (Health and Human Resources Director), Cynthia Perez (Deputy Comptroller), Pete Cajigas (Director, Department of Building), Joe Lauro (Utilities Commissioner), Dave Talbott (Engineer Consultant for Smith LaSalle), Director of Police Mike Witz (Police Department), Chief William Brehm (Fire Department)
- IV. WINNERS OF THE VEHICLE STICKER DESIGN CONTEST**

Trustee McLean announced the winner and the two runner ups of the vehicle sticker design contest. The winner is Dana Villamena and the two runner ups are Kaitlin Rodgers and Cristina Martinez
- V. PUBLIC COMMENTS (Limit to 2 minutes per speaker, Ordinance 1415-G-43)**
  1. None
- VI. COMMITTEE REPORTS**
  - A. FINANCE AND SPECIAL EVENTS COMMITTEE (Mr. Johnson, Chair)**
    - 1. MR. JOHNSON STATED HE WOULD HAVE DEPUTY COMPTROLLER CYNTHIA PEREZ GIVE THE FINANCE REPORT DURING STAFF REPORTS**
    - 2. MR. JOHNSON ANNOUNCED THE VILLAGE ALONG WITH THE AMERICAN LEGION WILL BE REMEMBERING OUR VETERANS AT THE MEMORIAL DAY CEREMONY ON MONDAY, MAY 28 AT 11:00 A.M.**
    - 3. MR. JOHNSON ANNOUNCED THE FRANKLIN PARK FEST WILL BE HELD FROM THURSDAY, JUNE 7 THROUGH SUNDAY, JUNE 10.**

**JUNE 9 IS FAMILY FUN DAY WITH TRAIN VIEWING, PONY RIDES, AND A PETTING ZOO. ALSO ON SATURDAY, FORMER BEAR'S FOOTBALL PLAYER STEVE MCMICHAEL WILL BE SIGNING AUTOGRAPHS FROM 11:00 A.M. TO 1:00 P.M. THE TRAIN VIEWING IS FROM 10:00 A.M. TO 3:00 P.M.**

**B. WATER AND SEWER/FLEET MAINTENANCE COMMITTEE (Mr. Caporusso Chair)**

- 1. MR. CAPORUSSO REPORTED SINCE THE LAST BOARD MEETING, THERE WERE 2 WATER MAIN BREAKS, 1 SERVICE LATERAL BREAK, 3 NEW WATER MAIN VALVES REPAIRED OR REPLACED, AND 2 HYDRANTS REPAIRED OR REPLACED**
- 2. MR. CAPORUSSO STATED THE WATER DIVISION COMPLETED 146 SERVICE CALLS. THE SEWER DIVISION CLEANED OUT AND INSPECTED 41 STORM DRAINS AND 12 SANITARY DRAINS. 1,250 FEET OF SANITARY LINES WERE RODDED OUT**
- 3. MR. CAPORUSSO REPORTED ALL WATER AND SEWER STAFF ATTENDED CPR TRAINING AND WERE CERTIFIED**

**C. POLICE AND FIRE COMMITTEE (Mr. Ruhl, Chair)**

- 1. MR. RUHL REPORTED ON LAST FRIDAY'S FUNDRAISER THAT HAD POLICE OFFICERS WERE SITTING ON THE ROOF OF THE DUNKIN DONUTS. \$3,800 WAS RAISED FOR THE ILLINOIS SPECIAL OLYMPICS**
- 2. MR. RUHL REMINDED EVERYONE TO KEEP THEIR GRASS MAINTAINED AND TO NOT BLOW WEEDS OR DEBRIS OUT INTO THE STREET BECAUSE THIS IS A VIOLATION**
- 3. MR. RUHL STATED LAST SATURDAY, THE NEW FIRE TRUCK WAS PUT INTO SERVICE. AFTER CHECKING OUT THE NEW TRUCK, MR. RUHL ENJOYED TALKING WITH THE NEW FIREFIGHTERS**

**D. STREETS, ALLEYS AND FLEET MAINTENANCE (Mr. Ybarra, Chair)**

- 1. MR. YBARRA STATED SINCE THE LAST BOARD MEETING, 39 TONS OF COLD PATCH HAS BEEN APPLIED THROUGHOUT THE VILLAGE**
- 2. MR. YBARRA REPORTED THE FLEET DIVISION REPAIRED 23 VEHICLES**
- 3. MR. YBARRA REPORTED STREET SIGNS WERE PUT UP AROUND THE VILLAGE**
- 4. MR. YBARRA STATED THE FORESTRY DIVISION COMPLETED 13 TREE REMOVALS, 8 TREE TRIMS, 72 BRANCH PICKUPS, AND 4 TREE STUMPS WERE REMOVED**
- 5. MR. YBARRA REPORTED ON THE DELIVERY OF NEW TREES OF WHICH 22 HAVE BEEN PLANTED**
- 6. MR. YBARRA STATED STAFF SET UP AND TOOK DOWN THE BARRICADES FOR THE "CINCO DE MAYO" EVENT**

**E. PROPERTY, PLANNING, ZONING, AND BUILDING COMMITTEE  
(Ms. Special, Chair)**

- 1. IN THE ABSENCE OF MS. SPECIAL, MR. JOHNSON REPORTED THE BUILDING DEPARTMENT HAD 143 CONTRACTOR APPLICATIONS, SINCE MAY 7. THERE WERE 135 BUILDING PERMITS, 23 ELECTRICAL PERMITS, AND 7 SIGN PERMITS APPLIED FOR. THERE WERE 18 PROPERTY CLOSINGS, 3 NEW BUSINESSES APPLIED FOR OCCUPANCY, AND 1 OCCUPANCY CERTIFICATE WAS GIVEN OUT**

**F. HUMAN RESOURCES, SUSTAINABLE PRACTICES AND SENIOR SERVICES COMMITTEE (Ms. McLean, Chair)**

- 1. MS. MCLEAN STATED ON FRIDAY, JUNE 8 FROM 3:00 TO 7:30 P.M., THERE WILL BE A BLOOD DRIVE HELD IN THE POLICE COMMUNITY ROOM**
- 2. MS. MCLEAN ANNOUNCED ON JULY 21 THE MAYOR ALONG WITH REPRESENTATIVE CAMILLE LILLY WILL BE HOSTING “SHRED DAY”**

**VII. ADDITIONAL COMMENTS FROM THE STAFF**

- 1. Cynthia Perez spoke about the 11-month report ending March 31. There are general fund revenues of \$25,803,801 and expenditures of \$23,731,552. As of March, there is a positive surplus of \$2,072,249. The reason for the surplus is due to the collection of the first installment of the 2017 property taxes in March. General fund expenditures are at 84.8% of budget. At year end, this is expected to be at 95%. Water and sewer had 10.7 million of revenue as of March 31, 2018 and expenditures of 10.5 million. As of March, this only left a short surplus of \$159,000. The garbage fund is showing a deficit of \$430,000 after 11 months. Per the new budget, this fund should be brought into balance. Commuter parking had \$70,125 of revenue and \$67,818 of expenditures after 11 months and is showing a slight surplus of \$2,307. Per the schedule of property tax collections, 96.4% of the budget has been collected. The cash balance as of March 31 was \$13,135,881.44. As budget hearings continue, the board will be given the updated amounts**

*Village Attorney Joe Montana requested to have agenda item #3 removed from the Consent Agenda. Mr. Montana explained the agreement needs additional work and will be presented to the board at the next meeting*

**VIII. CONSENT AGENDA**

**(Items on the Consent Agenda will be enacted/approved by one motion. There will be no separate discussion on these items unless so requested by a member of the Village Board, in which case that item will be removed from the Consent Agenda and considered in the normal sequence of the Agenda.)**

**Village Clerk Irene Avitia read aloud public recital of Consent Agenda items**

1. **APPROVAL OF THE MINUTES FROM:**
  - (a) **THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES HELD ON MONDAY, MAY 7, 2018**
  - (b) **SPECIAL COMMITTEE OF THE WHOLE MEETING HELD ON WEDNESDAY, MAY 16, 2018**
2. **APPROVAL OF EXPENDITURES IN THE AMOUNT OF \$1,912,091.73**
3. **RESOLUTION NO. 1819 R**  
**A RESOLUTION OF THE VILLAGE OF FRANKLIN PARK, COOK COUNTY, ILLINOIS AUTHORIZING THE EXECUTION OF AN EASEMENT PURCHASE AND SALE AGREEMENT BETWEEN THE VILLAGE OF FRANKLIN PARK AND DIGITAL GRAND AVENUE 2, LLC (MARTENS STREET RIGHT-OF-WAY SOUTH OF GRAND AVENUE) (*Item removed*)**
4. **ORDINANCE NO. 1819 VC**  
**AN ORDINANCE AMENDING SECTION 6-3-3 OF CHAPTER THREE OF TITLE SIX OF THE VILLAGE CODE OF THE VILLAGE OF FRANKLIN PARK, COOK COUNTY, ILLINOIS REGULATING RESERVED SPACES FOR HANDICAPPED PARKING**
5. **ORDINANCE NO. 1819 VC**  
**AN ORDINANCE AMENDING CHAPTER SIX OF TITLE SIX OF THE VILLAGE CODE OF THE VILLAGE OF FRANKLIN PARK, COOK COUNTY, ILLINOIS (HANDICAPPED RESERVED PARKING SPACE FOR 3515 LINCOLN STREET)**
6. **ORDINANCE NO. 1819 VC**  
**AN ORDINANCE AMENDING CHAPTER SIX OF TITLE SIX OF THE VILLAGE CODE OF THE VILLAGE OF FRANKLIN PARK, COOK COUNTY, ILLINOIS (HANDICAPPED RESERVED PARKING SPACE FOR 2834 N. HAWTHORNE STREET)**
7. **ORDINANCE NO. 1819 G**  
**AN ORDINANCE OF THE VILLAGE OF FRANKLIN PARK, COOK COUNTY, ILLINOIS APPROVING AN AMENDED MUTUAL AID AGREEMENT AND PLAN FOR THE NORTHERN ILLINOIS POLICE ALARM SYSTEM**
8. **ORDINANCE NO. 1819 Z**  
**AN ORDINANCE APPROVING A FINAL PLAT OF SUBDIVISION FOR PROPERTY COMMONLY KNOWN AS 10601 FRANKLIN AVENUE, FRANKLIN PARK, COOK COUNTY, ILLINOIS (ZBA: 18-05)**
9. **ORDINANCE NO. 1819 Z**  
**AN ORDINANCE OF THE VILLAGE OF FRANKLIN PARK, COOK COUNTY, ILLINOIS, GRANTING A CONDITIONAL USE TO ALLOW FOR THE OPERATION OF A “LIQUOR STORE AND PACKAGE GOODS” USE IN THE**

**DT 1 DOWNTOWN CORE DISTRICT (ZBA 18-06: 9619 FRANKLIN AVENUE AND 3100 GUSTAV STREET)**

**Motion made by Mr. Ybarra, seconded by Ms. McLean to pass the Consent Agenda minus agenda item #3.  
Roll Call: Ayes – Mr. Ybarra, Mr. Ruhl, Ms. McLean, Mr. Johnson, and Mr. Caporusso.  
Nay – 0. Absent – Ms. Special. Abstain – 0.**

(Village Clerk Irene Avitia read aloud each of the items that were identified on the consent agenda and under consideration by the Village Board before final action on the items identified on the consent agenda occurred)

**IX. UNFINISHED BUSINESS**

**1. None**

**X. NEW BUSINESS**

**1. None**

**XI. APPOINTMENTS/SWEARING IN**

**1. None**

**XII. COMMENTS FROM THE CLERK**

**1. None**

**XIII. COMMENTS FROM THE PRESIDENT**

**1. None**

**XIV. CLOSED/EXECUTIVE SESSION**

**1. None**

**XV. ADJOURNMENT**

**Motion made by Ms. McLean, seconded by Mr. Ybarra to adjourn at 7:22 p.m.  
Voice vote carried**

**ATTEST**

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**Irene Avitia, Village Clerk**

**Notice of Meeting Duly Posted as per Illinois Open Meeting Act**