ZONING BOARD OF APPEALS MINUTES OF SEPTEMBER 3, 2014 – 7:00 P.M.

- 1. The regularly scheduled meeting of the Zoning Board of Appeals was called to order at 7:00 p.m.
- A quorum was present. Chairman Mark Cwik, Frank Grieashamer, Kathy Mennella, Rafael Nunez, George Snarski, Lisa Manzo (Secretary), Eric Richard (Village Planner), Zoe Heidorn (Village Planner). Absent: Gil Snyder, Bruce Boreson.
- 3. Member Grieashamer made a motion to accept the minutes of August 6, 2014. The motion was seconded by Member Mennella and approved to place them on file as presented.
- 4. New Business: None
- 5. Old Business: None
- 6. Staff Update.

Ms. Heidorn distributed a copy of the The Village of Franklin Park's O'Hare Industrial Corridor Plan (Draft) to the members. She gave a brief presentation describing the Plan and stating that it was presented to the Plan Commission members for their approval so it can go on to the next level of review. The Draft was conducted by the Chicago Metropolitan Agency for Planning. She asked the ZBA members to please peruse the Draft and if they have any questions or concerns to please contact either herself or Eric.

Mr. Richard updated the members that the Village has received a CDBG (Community Development Block Grant) in the amount of \$250,000 for the West Mannheim Residential Area for street widening improvements.

Mr. Richard continued that in October, there will be a public hearing for the adoption of the new Downtown Zoning Code. He continued that the department of Community Development has been working on updating the Occupancy Packet. With the update it will allow the business owners to generate even more information to the departments so that it will be easier to review the packets and go through the occupancy process.

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Mr. Richard also mentioned that they would like to amend the Zoning Hearing Application. This will also allow the Community Development department, Village Staff and members of the Zoning Board to review the incoming business in depth to get a better understanding of their use and occupancy. Taking it a step further, they are also working on a check list to have other departments "weigh in" on the prospective business, site, land issues to inform the Zoning Board of Appeals members of any Building, Fire or other department related issues prior to the hearing taking place.

Mr. Richard discussed having an interactive zoning map on the Village's website to help out realtors, attorneys, and surveyors with all their zoning inquiries. It is a great tool. They are also working on "fillable" forms so that the resident, business owner, etc. can go on the website and fill out their applications and print them out on line.

- 7. Public Comment: None.
- 8. A motion was made by Member Grieashamer to adjourn the meeting of the Zoning Board of Appeals. It was seconded by Member Mennella. All in favor. Motion carried.

The meeting adjourned at 7:15 p.m.

Respectfully Submitted,

Lisa M. Manzo Secretary