



# PASSPORT SERVICES AT THE FRANKLIN PARK LIBRARY

BY APPOINTMENT ONLY

## FIRST TIME / MINOR (RENEWAL) APPLICANT'S CHECK LIST:

**ALL APPLICANTS MUST BE PRESENT**  
IF BOTH PARENTS ARE ON THE CERTIFICATE,  
BOTH PARENTS MUST BE PRESENT FOR MINOR APPLICANTS

- **COMPLETED DS 11 APPLICATION**  
*DO NOT SIGN THE APPLICATION / USE BLACK INK*
- **ORIGINAL CITIZENSHIP EVIDENCE**  
(Certified Birth Certificate or Naturalization Certificate)
- **VALID PHOTO IDENTIFICATION**  
(For Applicants 16+ / Minor Applicant's parents)
- **PHOTOS (2x2)**  
(Photo services available on site for \$15)
- **CHECK OR MONEY ORDER:**  
Payable to the **US DEPARTMENT OF STATE**  
*DO NOT INCLUDE PHOTO OR PROCESSING FEE*
- **SEPARATE \$35 PROCESSING FEE**  
To the **VILLAGE OF FRANKLIN PARK** (Check, Debit or Credit)

FOR MORE INFORMATION ON ADDITIONAL FEES OR FORMS,  
PLEASE VISIT [TRAVEL.STATE.GOV](http://TRAVEL.STATE.GOV) OR  
GIVE US A CALL (847) 671-8242

**APPOINTMENT REQUIRED**  
**(847) 671-8242**

**Franklin Park Library**  
**10311 Grand Ave,**  
**Franklin Park, IL 60131**

**10 AM - 3 PM**

01/24/2026

02/14/2026

03/14/2026

04/18/2026

**Processing Times**  
**Routine: 4-6 weeks\***  
**Expedited: 2-3 weeks\* (+\$60)**

Processing times only include the time  
your application is at a passport agency or  
center.

**Fees:**  
**ADULTS: \$130 PASSPORT BOOK**  
**\$30 PASSPORT CARD**

**MINORS: \$100 PASSPORT BOOK**  
**\$15 PASSPORT CARD**